

INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 14 APRIL 1987

1. Progress Report on Tasks Assigned by the DCI/DDCI:
2. Items or Events of Major Interest that have Occurred During the Preceding Week:

A. DAS

NO
Approval by the Director of Logistics and Director of Communications for the Field Computer System has been received. The Statement of Work for conversion of the LADS III software to be used for the Field Computer System has been forwarded to Procurement Division. The requisition and sole source justification for purchase of Micro Vax II equipment has been sent to Supply Division.

B. Planning

NO
On Monday, 13 April 1987, the text, slides, and graphics for the production of the "Office of Logistics Annual Report, April 1986 - April 1987" were hand-carried to the Production Manager, P&PD/OL. The material was reviewed with [] prior to commencement of work on the brochure, which is to be ready for the kickoff to the OL Conference on 1 May.

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C. CLAS

NO
staff noted
Office of Information Technology has advised that the CLAS Purchasing and Manufacturing software has been loaded in the [] OIT is in the process of gaining technical familiarization with the packages and will advise when CLAS team members will have access.

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D. Headquarters Claims Review Board

NO
(1) The Claims Review Officer, [] gave a personal property claims presentation to attendees of the OTE/Overseas Orientation class on 2 April at [] The class was very interested in the subject and asked many questions regarding their concerns for their possessions.

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NO [] Again, this class was very interested and asked many pertinent questions. [] the new Claims Assistant, accompanied Luree to this presentation.

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E. Records Management

NO On 9 April, representatives from Information Resources Management Program, OIT briefed the DC/SD on correspondence flow between SD/OL and component logistics offices of DA/OC, DS&T/OTS, DI/MPS, DO/AF, and DO/LA as part of the Information Handling Audit of OL.

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NO (2) The Scattergood-Thorne property assessment committee received forty (40) individual ideas for consideration as proposals for development. After considerable debate and evaluation, the committee selected ten (10) of those proposals for further consideration. Among the criteria for consideration by the committee to evaluate the remaining proposals is the commitment to preserve all mature trees, retain all natural buffer areas, recommend only minimal disturbance to the topographic contour of the land and suggest that development be limited primarily to the existing open areas. The G.S.A.

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portion was also discussed and it was noted that this strip of land was unsuitable for many types of development because of the major utility line easement running directly down the center of this property.

3. Significant Events Anticipated During the Coming Week
4. Perspective of Staff Activities

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PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Period Ending on 14 April 1987

1. Status of Tasks Assigned by Senior Management:

Coopers and Lybrand (C&L) Implementation:

NO A study group for the C&L objective regarding CONIF data and the business justification form met a second time on 10 April. The group established its purpose and goals and assigned tasks for all group members to complete before the next scheduled meeting on 14 April.

2. Major Events That Have Occurred During the Preceding Week:

a. Meetings:

NO On 9 April, [] attended a meeting of the Procurement STAT Policy Panel (PPP) to discuss the agenda and speakers for the Senior Contracting Officers meeting scheduled for 24 April. The next meeting of the PPP will be held on 27 April.

b. CONIF Activity:

NO CONIF input 225 contracts and 121 amendments during the preceding week.

c. Agency Contract Review Board (ACRB):

NO Four cases were reviewed by the ACRB on 7 April. All four dockets were recommended for approval by the Director of Logistics, two with caveats. Because the dollar value exceeded the \$10 million threshold, two of these dockets were forwarded to the Deputy Director for Administration for approval.

3. Upcoming Events:

None of a significant nature.

4. Management Activities and Concerns:

Personnel:

[] is on annual leave this week.

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